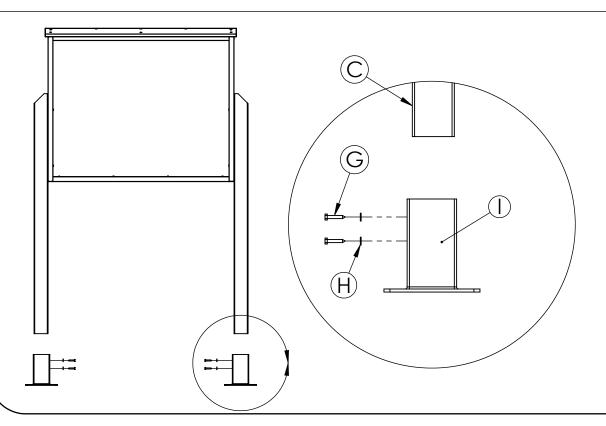


# **STEP #1**

- Lay Message Center (A) on the ground
- Drill thru holes on sides of Message Center (A) with Β. 1/4" drill bit See Detail
- Put posts (C) on the side of Message Center (A) C. with holes lining up to pilot holes on posts (C)
- Take 1/4 X 3-1/2" Lag Screw (F) put thru washer (H) thru Message Center (A) and screw into post (C) D.
- Repeat for other Lag Screws E.



Н

F

<sup>/</sup>DRILL 1/4" THRU HOLES FIRST

# **STEP #2 (SURFACE MOUNT)**

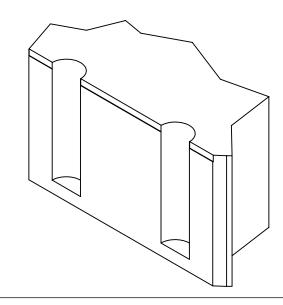
- Keep the Message Center with the posts Α. attached on the ground
- Put the Surface Mount Bases (I) onto the Β. post bottoms (C)
- C. Fasten the 1-1/2" Lag Screw (G) thru the washer (H) thru surface mount base (I) and screw into post (C)
- Repeat for other 3 Lag Screws (G) Lift properly into standing position D.
- E.
- F. Secure Surface mount bases to ground

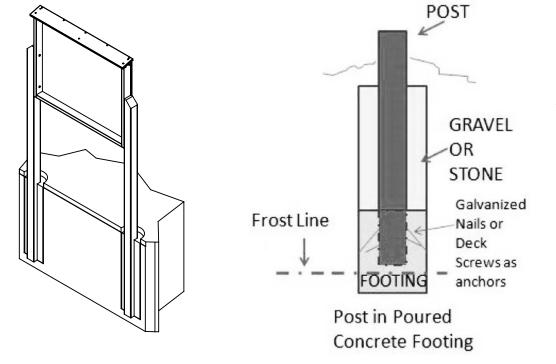
ATTACH POST TO MESSAGE CENTER

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### **STEP #2-A (INGROUND MOUNT)**

 A. Dig two holes, approximately 10" in diameter to a depth of 36" (or to building code / frost line)





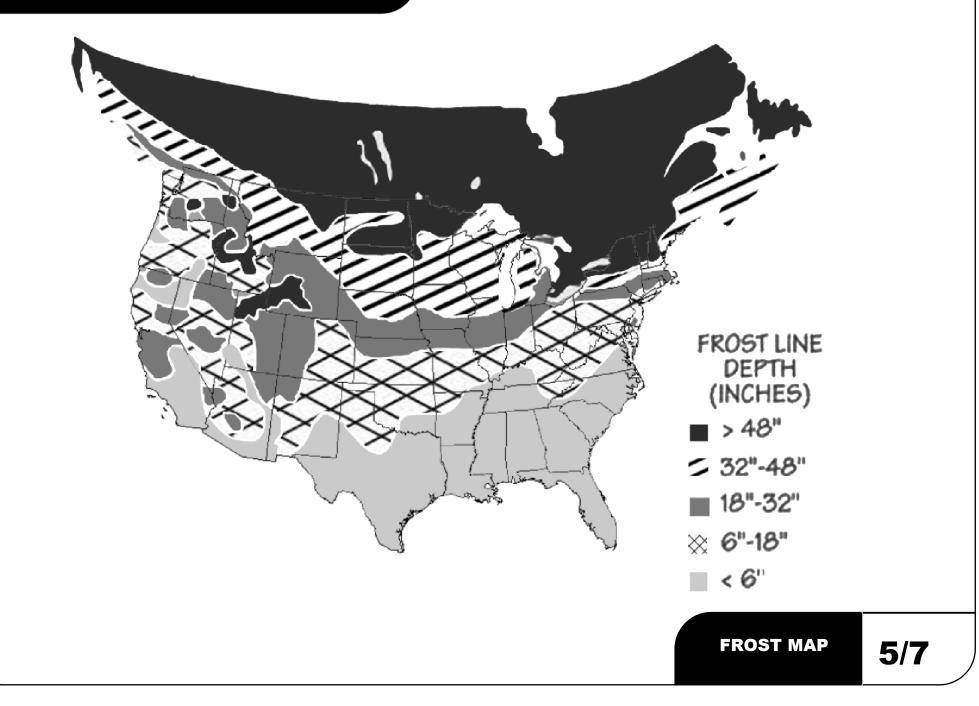
### **STEP #2-B (INGROUND MOUNT)**

- A. Place post into holes.
- Fill with Sakcrete to a level about 4" - 6" below ground level
- C. Use guide wire to secure until Sakcrete is dry
- D. Use a level to make sure Message Center is square and level

INGROUND

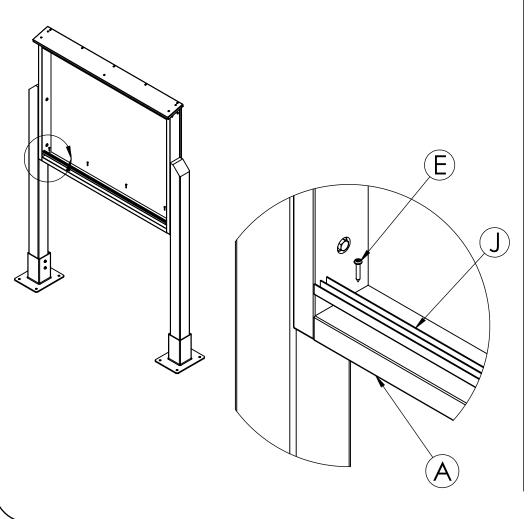
INSTRUCTIONS

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# STEP #3

- A. Attach Door Tack (J) to Message Center (A) using #8 X 1" Phillip Pan Head Screws (E)
- B. Make sure door track is flush to the front of the Message Center (A)
- C. Repeat to attach upper track



### STEP #4

- A. Remove protective film from Window Glass (D)
- B. Gently Bend the Window Glass (D) into Door Track (J)
- C. Make sure one piece of Window Glass (D) is in the rear track, and one piece is in the front track
- D. Attach Sliding Lock (B) set screw to Window Glass (D) by tightening in desired lock location
- E. Secure Windows by locking the Sliding Lock (B)

